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Citizens Advice Bureau AGM

10 September 2025

citizens advice Epsom & Ewell

NOTICE OF ANNUAL GENERAL MEETING 2025

Notice is hereby given that the Annual General Meeting of Citizens Advice Epsom and Ewell will be held at the Old Town Hall, The Parade, Epsom, Surrey, KT18 5AG on Tuesday 16th September 2025 at 5.00pm.

Agenda:

1. Apologies for absence
2. Resolution A: To approve the minutes of the 2024 Annual General Meeting.
3. Matters arising from the minutes
4. Treasurer's oral report
5. Resolutions B-E:

   B. To approve and adopt the Annual Report and Accounts for the year 2024-25.

   C. To note the re-appointment of Longmeade Consult Ltd as the Independent Examiner for the year 2025-26.

   D. To re-elect Yvette Ball as a Trustee Director for a three-year term.

   E. To elect Samantha Denning, Barnaby Hopson and Vanessa King as Trustee Directors for a three-year term.

6. Special Resolution:

   F. **THAT** the articles of association contained in the document attached to this Resolution be and hereby are approved and adopted as the new articles of association of the Company (the "New Articles") in substitution for and to the entire exclusion of the existing articles of association.

Members who are unable to attend may appoint a proxy. Proxy forms must be submitted by email to the Company Secretary at secretary@caee.org.uk or delivered to Citizens Advice Epsom and Ewell, Old Town Hall, The Parade, Epsom, Surrey KT18 5AG at least 48 hours before the meeting. An instrument of proxy which is not so delivered shall be invalid.

Company Secretary

By Order of the Board

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